

Student & Parent Handbook

2019 - 2020



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At Stagg we show...

Personal responsibility

Respect

Initiative

Determination

Excellence

TO ALL STAGG HIGH SCHOOL STAKEHOLDERS

MISSION AND VISION

Every school district has a responsibility to provide the learners a safe, orderly environment in which optimum learning can take place. In doing so, the rights of all individuals must be considered, but no group or individuals may be favored over another. It is the intent of the Stockton Unified School District Board to establish fair, reasonable and consistent rules for student behavior on all campuses.

This handbook was developed to provide guidelines for acceptable behavior and desirable expectations from every individual attending our schools. It is also a commitment to not let disruptive and negative actions deprive any students from receiving the best possible educational experience. We believe that students who obey rules, respect others, and take responsibility for learning contribute to the positive climate necessary for each person to experience success each day.

Sincerely,
Gary D. Phillips
Interim Principal



Mission

The mission of Stagg High School is to provide students with a structured, supportive, rigorous learning environment that will enable them to be successful in college and post-secondary careers.

Vision

Stagg High School strives to offer opportunities to our students that will promote a sense of PRIDE and engage them in challenging learning experiences. These experiences will guide them to become productive and involved members of our community. Stagg is committed to preparing students for college and/or post-secondary careers by developing the skills necessary to meet the demands of the 21st century.

We show Stagg PRIDE inside by:

- Taking **Personal Responsibility** by having good attendance, meeting school and classroom expectations, and by designing and completing a 4 year plan.
- Showing **Respect** to others by valuing their opinions and working with them to solve problems together.
- Taking **Initiative** by taking on leadership roles, complete tasks, help others, and push ourselves to achieve more.
- Having **Determination** by working through challenges and seeking out resources to help us succeed.
- Striving for **Excellence** by doing our best in all we do both academically and personally.

Stagg Pride...Inside!

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ORIENTATION SCHEDULE

Orientation for seniors, juniors, and sophomores	
<p>Seniors Juniors Sophomores</p> <p>REGISTRATION FORMS, EMERGENCY CARDS AND LUNCH APPLICATIONS MUST BE COMPLETED AND TURNED IN BEFORE RECEIVING A SCHEDULE.</p>	<p>Thursday, July 25, 2019 (8:00 a.m. – 9:30 a.m.)</p> <ul style="list-style-type: none"> All seniors report to Stagg High School. Students will have the opportunity to sign up for athletics, receive information regarding the career center, Healthy Start, Rapid Transit District (RTD), bus passes, campus activities, textbooks, and schedules. <p>Thursday, July 25, 2019 (10:30 a.m. – 12 p.m.)</p> <ul style="list-style-type: none"> All juniors report to Stagg High School. Students will have the opportunity to sign up for athletics, receive information regarding the career center, Healthy Start, Rapid Transit District (RTD), bus passes, campus activities, textbooks, and schedules. <p>Thursday, July 25, 2019 (1:00 p.m. – 2:30 p.m.)</p> <ul style="list-style-type: none"> All sophomores report to Stagg High School. Students will have the opportunity to sign up for athletics, receive information regarding the career center, Healthy Start, Rapid Transit District (RTD), bus passes, campus activities, textbooks, and schedules.
Freshman Bridge Day	
<p>9th Grade (Freshmen only) Bridge Day</p> <p>REGISTRATION FORMS, EMERGENCY CARDS AND LUNCH APPLICATIONS MUST BE COMPLETED AND TURNED IN BEFORE RECEIVING A SCHEDULE.</p>	<p>Wednesday, July 24, 2019 from 9:00 a.m. to 12:30 p.m.</p> <p>All freshmen report to Stagg High School by no later than 9:00 a.m. All students will report to the big gym for a welcome Rally. ASB students, PLUS students and Stagg staff will be on hand provide guidance as to where to go. Lunch will be provided to freshman students only.</p> <p>Presentations cover the following areas:</p> <ul style="list-style-type: none"> High School Rules and Expectations Credits and A-G Requirements Campus Tour Stress Management Study Skills Information will also be available regarding the career Center, RTD and bus routes, Healthy Start, and schedules.
<p>First Day of School</p>	<p><u>Thursday, August 1, 2019 - First bell rings at 7:20 a.m.</u></p> <ul style="list-style-type: none"> Students' homeroom class will be posted around school. Students are to report to their homeroom class to receive their schedule. New enrollments/not registered will report to Centralized Enrollment, which is located at 1800 S. Sutter Street, Stockton 95202 Students who have registered with Centralized Enrollment, but are still in need of a schedule, will go to the theater
<p>Picture Day</p>	<p><u>Monday, August 5th</u> - Photos for School IDs and yearbook will be taken on August 5th</p>

Contacts and Directory of Phone Numbers

To contact any of the individuals or departments listed, dial the main office then enter the extension (x) when prompted to do so.

Main Office (209) 933-7445

ADMINISTRATION

Interim Principal

Gary D. Phillips x8454

Assistant Principal

Ms. Kathryn Byers x8456

Mrs. Gurvinder Chauhan x8458

Mr. Gary Phillips x8452

Mr. Kraig Jorgensen x8452

Ms. Megan Russo x8457

(Public Safety Academy)

COUNSELORS

Ms. Laura Rodriguez

A – Ba x8471

Mr. Andrew Guillot x8484

Be - F

Ms. Angelica Esparza x8501

G - L

Mrs. Klopstock x8474

M – P

TBD x8465

Q - R

Mrs. Wirzberger

S – Z x8477

Additional Staff

School Secretary x8453

Student Support Office x8451

Attendance x8462

Career Center x8479

Healthy Start x8485

Athletics x8517

Registration x8516

Cafeteria x8466

Work Experience x8508

ASB Account Tech x8504

BELL SCHEDULES

SCHEDULES

Regular Bell Schedule (Monday-Friday)

Period 1	7:25 – 8:57
Period 2	9:02– 10:34
Period 3	10:39 – 12:11
Lunch	12:11 – 12:41
Period 4	12:46 – 2:18

Minimum Days Schedule

Period 1	7:25 – 8:35
Period 2	8:40 –9:50
Period 3	9:55 – 11:05
Period 4	11:10 – 12:20
Lunch/Release	12:20 – 12:50

*Thursdays are designated as minimum days. See school calendar/website for specific dates.

Finals Schedule – Minimum Days

Period 1/2	7:25 – 9:25
Passing Period	9:25 – 10:25
Period 3/4	10:25 – 12:25
Lunch/Release	12:25 – 12:55

**Finals schedule may be adjusted

Career Center

Here to help you with the following...

- * A-G Requirements
- * AP Exams
- * Applying to Colleges and Universities
- * Applying to Junior Colleges (Community Colleges)
 - * ASVAB (Testing for the Military)
 - * CalGrant
 - * Career Fairs
 - * College Field Trips
 - * College Admissions Presentations
 - * Connection with Military Recruiters
- * Dual Enrollment and College Early Start (Delta College Courses)
 - * FAFSA (Financial Aid)
 - * Fee Waivers (PSAT / SAT / ACT)
 - * Guidance Counseling Appointments
 - * Registering for PSAT / SAT / ACT
 - * Scholarships

If you would like help with the following above, please see Ms. Smith or Mrs. Holladay in the Career Center (Main Office)

Ms. Smith, Guidance Technician

(209) 933-7445 Ext. 8468 DOSmith@stocktonusd.net

Jennifer Holladay, Guidance Technician

(209) 933-7445 Ext. 8479 jholladay@stocktonusd.net

COUNSELING INFORMATION

Graduation Requirements

Students must successfully complete these minimum subjects and credit requirements to earn a high school diploma:

1. Credits:
 - o Students in 9th and 10th grade will earn a minimum of 230 credits.
 - o Students in 11th and 12th grade will earn a minimum of 210 credits.
 - o Students will receive 5 credits for each semester of a class they successfully complete.
3. Credits must be earned according to the categories below:

Class of 2023 Freshman			Class of 2022 Sophomores			Classes of 2021 & 2020 Juniors and Seniors		
Course of Study	Credit Hours	Years	Course of Study	Credit Hours	Years	Course of Study	Credit Hours	Years
English	40	4	English	40	4	English	40	4
Social Studies	30	3	Social Studies	30	3	Social Studies	30	3
Mathematics	30	3	Mathematics	20	2	Mathematics	20	2
Science	30	3	Science	20	2	Science	20	2
Physical Education	20	2	Physical Education	20	2	Physical Education	20	2
Fine Arts/World Language	10	1	Fine Arts/World Language	10	1	Fine Arts/World Language	10	1
Electives	70		Electives	70		Electives	70	
TOTAL:	230		TOTAL:	230		TOTAL:	210	

Counseling Information

How to Calculate Your GPA

Use the current semester final grades.

1. Multiply attempted credits by points = total column

Point System: **A= 4, B= 3, C= 2, D= 1, F= 0, NM= 0**

2. Add attempted credits and total columns separately
3. Divide total earned by number of attempted credits. This gives the GPA.

SAMPLE:

<u>Course</u>	<u>Final Grade</u>	<u>Credit Attempted</u>	<u>Points</u>	<u>Total</u>
English	A	5	4	20
Algebra I	B	5	3	15
Physical Universe	B	5	3	15
Spanish I	C	5	2	10
Art	A	5	4	20
PE	A	5	4	20
Total Earned		30		100

Attempted Credits = 30

Total Earned = 100

$100 \div 30 = 3.33$

GPA = 3.33

Counseling Information

COUNSELING SERVICES

Counselors provide a large number of services for students. The following is a brief listing of some of those services offered:

- Progress Reports
- Tutoring programs
- Study Skills support
- Parent/Student Conferences
- Referral for Special Ed.
- Crisis counseling
- Intervention Referrals
- Career Information
- Scholarship information
- Financial aid assistance and workshops
- At-risk counseling
- Individual graduation plan meetings with each student
- Program Changes
- Credit Recovery

Progress Reports

Teachers will prepare progress reports for mailing midway through each term for all students as soon it becomes evident a student is in danger of failing. If a student's average falls to failing at any time during the last week of each quarter, progress reports must be sent.

Report Cards

Report cards will be mailed out at the end of each term. Students entering school for the first time after the start of the school year must be in school at least 4 weeks prior to the date report cards are issued to be entitled to a grade.

Tutorials/Homework Center

After school tutoring services with computer access is available Monday, Tuesday, and Wednesday in the library from 2:30-4:00pm. Textbooks, computers, teacher support are available. Students may attend tutoring voluntarily and work independently or in small groups; however teachers, administrators, or parents may refer students as well. These tutorials are meant to help students maintain an acceptable level of achievement. Contact your student's counselor for information regarding tutoring services.

Counseling Information

Academic Dishonesty

Stagg expects students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. It is expected that students will not cheat, lie, or plagiarize. Teachers will not ignore or condone cheating and anyone cheating will be penalized.

ParentVue

Tool to monitor your child's attendance and grades.

1. Obtain Parent Activation Key Letter (See Counselor or Registrar)
2. <https://stockton.usd.net>
Click on Activate My Account
4. Read Privacy Statement and click "I accept"
5. Enter Parent Activation Key Letter
6. Type User name and password

ALTERNATIVE PATHWAYS

Stockton High School

209-933-7365

22 S. Van Buren, Stockton 95203

Jane Frederick Continuation High School

209-933-7340

1141 E. Weber Ave Stockton 95205

Students are referred to this program through the SARB (School Attendance Review Board) process.

Stockton School For Adults (18 and older)

209-933-7455

1525 Pacific Ave, Stockton

Programs include:

- High School Course Credits
- GED test preparation

CREDIT DEFICIENCY

Credit deficient students (and their parents) will be notified by their school counselor of their progress towards graduation. Students and their parents will be informed of alternative programs and district approved ways to earn credits. This may include adult school, summer programs, credit recovery opportunities, or work experience. Each student's transcript will be evaluated and the most appropriate path will be discussed with their counselor and parent.

Counseling Information

Course Change Policy

Students may request for course changes within the first 5 days of school and the first 10 days of the term.

A Course Change Request Form may be obtained from the counseling department **before school, during lunch and after school**. Counselors will review the request.

If the change is possible, the counselor will let the student know of the new schedule.

After the 5th day of school, all requests must be approved by an administrator. Upon entering the new course, students will have to make up all coursework and show mastery in order to receive credit.

GRADE CHANGE POLICY:

Requests for grade changes must be submitted no later than 5 days after a semester grade has been issued. Acceptable reasons for requesting a grade change are only for clerical or mechanical errors.

Please see your counselor during non-class hours or submit a Request to See Your Counselor Form.

Transcripts: Official transcripts may be requested through the registration office by completing a request form before school, lunch, or afterschool. Please allow 48 hours for processing and at least 5 business days for transcript requests to colleges/universities.

INTERNET POLICY

Having internet technology means greater responsibility from our students. In order to use the Internet, students must have an ID card. Students caught using the Internet without permission or accessing information of an illegal, inappropriate, or unauthorized nature will be disciplined and lose their Internet privileges.

REQUEST TO SEE COUNSELOR

Fill out a "Request to See Counselor" form located at the entrance to the Career Center. Forms are to be completed before school, during lunch, or after school. Completed forms should be dropped off in the Career Center for processing.

Athletics Department

Dear Parents/Guardians,

Athletics is vital to the holistic development of young student-athletes. It helps foster their physical, social and emotional health. The benefits of athletics reach beyond the impact of the physical well-being of the student. In addition to that, athletics simultaneously creates a foundation of essential life-skills that will help promote great character and leadership.

Athletics and sports are excellent ways to grow emotionally as individuals. As a graduate of Stagg High school, I know that athletics played a major role in helping myself prepare for college and post-high school adult life. While playing sports in high school, I've endured valuable lessons from my coaches and from the competitions I participated in. Some of the valuable skills I've learned are as follows: time management, problem solving, determination, delegation, motivation, team building, and perseverance.

Athletics and athletic competition are important, but **academics** take precedence over athletic participation. The Athletic Director works closely with the administration/faculty to ensure that student-athletes maintain their academic standing in order to remain eligible to participate in athletics. In addition to supporting your child's athletic endeavors, the athletic department staff is committed to improving the quality of their high school experience.

As a parent of a student-athlete at our school, I would like for you to take some goals into consideration:

- Valuing academic goals just as much as athletic ones;
- Encourage good sportsmanship by demonstrating positive support for all players, coaches and officials at every game, practice or other high school sporting events;
- Reminding our students to work equally hard as a student and as an athlete;
- Learn, understand, and respect the rules of the game, the officials who administer them and their decisions;
- Placing the emotional and physical well-being of our students ahead of a personal desire to win;
- Lastly, making the high school athletic experience a positive one.

I believe by working together in cohesion toward the same goal, we can achieve great success in our athletic program and help maximize the potential for them to learn both academically and in athletics. These student-athletes are getting ready to embark on a journey with endless possibilities of life, learning, and appreciation for individuals in their community. It is our job to provide a consummate support group for our student-athlete to reach their highest potential.

We look forward to serving you and our student-athlete in the year ahead, and appreciate you for your continued support.

Sincerely,

Hung Nguyen
Athletic Director
Stagg High School

ATHLETICS DEPARTMENT

SPORTS PHYSICAL

All sports physicals are available in our Healthy Start Clinic at A.A. Stagg High School. It is located directly south of the main gymnasium in room E-2. If you have any questions or you would like to make an appointment, you can contact Healthy Start @ (209) 933-7445 ext. 8485. Athletes must **TAKE AND PASS** a physical in order to participate in all sports. There is no fee for the physical through our Healthy Start Clinic.

SPORTS LIST:

Fall	Winter	Spring
Cheerleading	Basketball – Boys/Girls	Badminton
Cross Country	Wrestling	Baseball
Golf - Girls	Soccer – Boys/Girls	Golf - Boys
Football	Cheerleading	Softball
Tennis – Girls		Swim
Volleyball		Tennis - Boys
Water Polo		Track & Field
		Volleyball - Boys

PRACTICE: First day of official practice:

Fall	Winter	Spring
8/5/19	11/04/19	2/10/20

ELIGIBILITY

To be eligible for any team, the student must meet CIF, SUSD and Stagg High School eligibility requirements. SUSD and the State of California require a Grade Point Average (GPA) of 2.00 and the student athlete must maintain credits towards graduation. Eligibility will be checked each quarter.

GAME ADMISSION FEES:

Admission is charged at ALL home sporting events at Stagg High School. General admission price is \$6.00 for adults and \$3.00 for students and senior citizens. **Football** is \$8.00 for adults and \$5.00 for students. Children under the age of five and current SUSD employees are free.

The Athletic Department at A.A. Stagg High School strongly encourages all interested students to participate in athletics.

If you have questions regarding any sport please contact the athletic office @ (209) 933-7445 ext. 8517 or visit our website at <http://www.stocktonusd.net/Stagg>

Attendance

Excused Absences

- Personal injury/illness
- Medical/Dental appointments
- Court Appearances
- Bereavement in immediate family
- School sponsored activity
- College Visits (3 Maximum)

Parents are strongly encouraged to schedule medical/dental appointments after school hours. Students are encouraged to return to school if appointments are during the school day. Students shall be given the opportunity to make up school work missed because of an excused absence and shall receive full credit for work that is turned in according to a reasonable make-up schedule. (Education Code 48205) At the teacher's discretion, time limits may be extended.

When a student has had 14 absences in the school year for illness, any further absences for illness shall be verified by a physician.

Unexcused Absences

- Car trouble
- Oversleeping
- Cutting School
- Vacations
- Suspensions Students on suspension are eligible under Ed. Code 48900 to makeup all assigned during his/her absence.

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. If you have a question regarding an absence being unexcused, see your assistant principal for clarification.

Parents are strongly encouraged to not schedule vacations during the school year.

It is the student's responsibility to contact his/her teacher to arrange for make-up work and a timeline for completion.

Automated Calling

Our automated dialing system calls home for absences of one or more periods, unless cleared ahead of time.

GOOD ATTENDANCE is key to satisfactory academic progress and career preparation. Parents are reminded that it is their responsibility to see that their student attend school. Any time a student has an absence, it must be cleared by the parent sending a note or calling the attendance office when their student returns to school. **Notes must include the following:**

- Student's first and last name
- ID number
- Date of absence
- Reason for absence
- Parent signature

Students have 5 days to clear their absences. If a student will be arriving late to school, a note must be sent with the student, so the tardy may be cleared. Detention is assigned to students arriving late without a note.

CHECK OUT PROCEDURES

Students with medical/dental appointments or leaving for any other personal reason must bring a note from a parent/guardian that includes date, reason, and time for leaving to the Attendance Office to obtain a Permit to Leave. **Permits to Leave** are also issued when a student is ill and going home. If the student is to return the same day, he/she is to bring the Permit To Leave back to the Attendance Office to check in and receive an admit slip to class. **Any student leaving campus without a Permit to Leave slip will be considered truant.**

Any adult picking up a student MUST present valid identification to the Attendance Staff.

Attendance

Pre-Arranged Absences

Pre-arranged absences will not be granted for family vacation absences. For other pre-arranged absences, a form must be filled out at least five (5) days prior to the absence. Examples of approved pre-arranged absences are: Religious Holidays, camps, court dates, funerals (immediate family), family business, or personal necessity. Administrative signature must be obtained prior to teacher signatures.

HALL PASSES

During school hours, if a student needs to leave any assigned classroom, they must be given permission by their assigned teacher and issued an official Stagg Hall Pass. Hall passes will not be issued 15 minutes before class ends and 15 minutes after class begins.

Only students assigned as Student Services may be issued a badge/vest for the period they are assigned.

***Classroom TA's should adhere to the 15 minute policy.**

Absences Due to School Activity

No academic penalty shall be issued due to absences for a school sponsored activity. Work due on the day of absence is expected to be turned in on or before the day the absence occurs unless other arrangements have been made by the student and teacher.

Every effort must be made by the student to get assignments completed and turned in prior to the known absence.

Poor Attendance

1. Parent notification and truancy letters
2. Truancy SST
3. Invitation to Mitigation Meetings
4. Referral to SARB
5. Medical note required from a doctor for all absences
6. Alternative education placement possible
7. Referral to district attorney

Security cameras are placed throughout the campus. Cameras are recording at all times and monitored by SUSD Police.

*** The purpose of cameras is to increase student safety and decrease vandalism.**

TARDY POLICY

The staff at Stagg High School firmly believe that being on time is an important life and job skill. What does it mean to be ON TIME? Being on time to class means being inside the classroom. Students arriving to their classrooms LATE will be marked tardy by their teachers. Students may be issued tardy slips through our tardy tracking HERO system. Excessive tardies will result in lunch and/or after school detention being assigned along with placement on the NO GO List.

WELLNESS CENTER

When your child is feeling ill please encourage them to go to the Wellness Center, formerly Health Center. The California Disease Control (CDC) is requiring school districts to report cases of flu, so we are checking students for temperature, sore throat and cough. The Health Clerk can then pull the emergency card for contacts and make the phone call. Students are prohibited from making phone calls on their cell phones in accordance to District Policy (Education Code 48901.5).

Services Offered Wellness Center:

- Treatment of minor injury/illness
- Trauma Counseling
- Anger Management
- Smoking Cessation
- Substance Abuse Counseling
- Individual and Family Counseling
- Crisis Intervention
- Gang Intervention
- Peer Conflict Mediation
- Family Planning Services
- Health Education
- Immunization Records Review
- Vision and Hearing Screening
- Dental Screening
- Sports/Athletic Physicals
- Referrals to Outside Services

Emergency Cards

In order to communicate with parents or guardians in case of an emergency, district staff shall solicit specific information at the beginning of each school year. **Notifications of changes in this information shall be the responsibility of the parent or guardian.** The following emergency information shall be provided by the student's parent or guardian:

- The home address and telephone numbers(s) of the parent or guardian and student.
- The work phone number of the parent or guardian.
- The name and telephone numbers of two relatives or friends who are authorized by the parent to care for the student in cases of emergency when the parent cannot be reached.
- The name of a local physician or health care provider to call in case of emergency.
- Parent signature on the emergency card.

Please list any unique health problem such as asthma, severe allergic reactions, seizures, heart problems and so forth. Our school nurse can consult the parent and develop a plan for the specific health issue.

*****Emergency Cards are included in the registration packet and should be submitted during orientation.***

WELLNESS CENTER



Medication at School

In compliance with Educational Code 49423, no medication will be administered at school without meeting the following requirements:

1. A written order from a Physician detailing the name of the drug, dosage, and time-interval the medication are to be taken.
2. Written permission from the Parent or Guardian of the student requesting the school comply with the Physician's order.
3. The medication must be furnished in its pharmacy labeled bottle or in an original pharmacy labeled injection medication kit.
4. Only trained medical staff may administer medication kept in the Health Center.

Parents can pick up "Medication to be Dispensed" forms at the Health Center or on line at Stockton Unified School District's web page under the Health Services icon.

PHYSICALS FOR ATHLETES

Students playing sports will need to be cleared by a Physician to play for the school year. The physical is good for one year from the date performed. If your student does not have their own doctor they can make an appointment at the Wellness Center for a free physical. They can pick up the parent permission slip and health history form in the Wellness Center. Both forms need to be completed and signed by parent or guardian and returned to the Wellness Center. If you have questions, please contact the Wellness Center at (209) 933-7445 Ext. 8485.

CONFLICT MEDIATION PROGRAM

Mission: The mission of the Stagg High School Student Conflict Mediation Program is to create and maintain a positive and peaceful school culture that emphasizes appropriate and reasonable alternatives to violence and other campus conflicts.

Goals:

1. Identify and resolve conflicts on campus using training and strategies for appropriate engagement and resolution.
2. The trained students are to serve as peacekeepers by maintaining an awareness of campus activity and promoting positive school culture.

Trained student conflict mediators are ready to help their peers find peaceful solutions to everyday problems on a high school campus. Students can self-refer or be referred by school staff. Everything in the mediation is kept confidential unless there is a danger of harm or abuse.

Behavior Guidelines/Student Conduct

DRESS CODE

School Board Policy # 5132: The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Stagg High School Policy – The following items violate the established Dress Code:

- Sagging pants
- Excessive holes in jeans or pants or shorts
- Spiked or studded items (altered or not)
- Wallet style or other chains
- Spaghetti straps, halter tops, tank shirts, shirts with bra straps showing or bare midriff exposed
- Athletic/Sports Jerseys of any kind or team (except for Stagg High School Team Jerseys)
- Any gang related clothing or items (excessive red or royal blue, hats, bandanas, accessories)
- Any clothing that covers the face
- Pajamas or slippers (house shoes)
- Blankets
- Do-Rags

****Student attire deemed inappropriate is at the discretion of the administration.**

Consequences:

1st Offense: Documented warning. Item will be confiscated and released* to the student after school

2nd Offense: Documented warning. Item will be confiscated and released* to a parent/emergency contact person.

3rd + Offense: Documented warning and possible disciplinary action. Item will be confiscated and held until the end of the Semester and then released* to a parent/emergency contact person.

*Excludes items containing tagging, bandanas, and gang related items including but not limited to red/blue belts, buckles, shoelaces, hats, etc.

Students who habitually violate the Dress Code will be considered defiant and may be suspended as per California Education Code and SUSD Board Policy. Confiscated items will be held in M-1 for 30days. After 30-days they will be donated to charity (item's being held until the end of the semester will be donated 30-days after the end of the term).

Clean Campus

At Stagg High School, we are proud of our facilities and grounds. We will work hard to keep our campus litter free.

No food or drinks allowed in the theater, classrooms or gym.

Behavior Guidelines/Student Conduct

Student Support Center (SSC)

Temporary assignment to an on-campus area is an alternative to off-campus suspension. SSC may be imposed for part of a day or for one or more days. The student is removed from the regular classroom setting and is assigned to a location isolated from classmates. Class assignments will be given to a student placed in an SSC. The parent will be notified.

After School Detention

Detention may be assigned by School Authority (Campus Security Monitors or Administration). Detentions can be served Monday through Friday. They may be served at lunch if prior approval is given by an Administrator, but they are usually served after school. Students must arrive on time, bring school work and remain quiet while serving. Failure to serve Detention results in escalating disciplinary action taken by a School Administrator to include referral to the Student Support Center.

Cell Phone Policy Cell Phones are to be turned off and out of sight during class times.

Headphones/ear buds must also be put away. **Stagg Electronics Policy** - CA Ed Code: Electronics that are heard, seen or cause a distraction or disruption will be confiscated and turned in to the Discipline Office. **Students who habitually use electronic devices at inappropriate times will be considered defiant and may be suspended as per California Education Code and SUSD Board Policy.** **Stagg High School and Stockton Unified School District are NOT responsible for the loss and/or theft of any of these types of devices.**

ID CARDS

Students must wear their ID's at all times during the school day and at all school related events.

It is mandatory for all students to get their ID cards at the start of the school year. ID cards are required for the following:

- To check out school books
- To receive lunch in the cafeteria
- To attend school sponsored activities
- For identification purpose; Safety

There is a \$3 charge to replace a lost or stolen ID card. Lanyards may be purchased for \$1. They may be purchased through the textbook office during break/lunch. Any financial hardships may be referred to an administrator.

Behavior Guidelines/Student Conduct

Out of School Suspension

A suspension results in the student being prohibited from attending school, participating in school activities, and being on the school grounds during the suspension period.

Gambling such as flipping or pitching coins, rolling dice, etc. is not permitted at school and is a violation of the law!

Social Probation - Students on Social Probation may not attend any school related event for 45 school days. A school related event is any school sponsored activity that occurs outside of regular school hours. Events may include: athletic events, band, choir, drama, cheerleading, dances, after school rallies, club activities and graduation ceremonies. Students may be placed on social probation for attendance and discipline issues outlined under behavior guidelines and student conduct below.

Expulsion means the permanent withdrawal of the privilege of attending any school in the district, unless the Governing Board reinstates that privilege. A recommendation for expulsions would be made by a hearing officer after the appropriate due process hearing. Only the Governing Board can expel a student. The student's parent will be notified in writing that expulsion is recommended. Notification will include instructions regarding due process procedures. During any expulsion, a student is not permitted on district property or at district functions/events.

Gang Activity Policy

Gang activity is a dangerous and is not healthy or safe for students. Wearing or displaying any clothing, symbol, or logo that denotes gang activity or affiliation is prohibited on school grounds and at school activities, on and off campus. Any attire or symbols including but not limited to, any item of clothing, jewelry, accessory, notebook, book bag, textbooks, or logo which symbolizes, denotes, or signifies by the nature of its color, design, arrangement, representation, trademark, or any other attribute to gang affiliation will be confiscated. Students will be disciplined according to school and district policies.

SUSD School Resource Officer (SRO):

An SRO is assigned to Stagg High School. The officer has experience in patrol, investigations, and other law enforcement activities providing many valuable resources to our school.

Behavior Guidelines/Student Conduct

Student Conduct Assemblies/Rallies

1. Students are to remain in assemblies and rallies until the program ends.
2. Students must be on time.
3. All school rules apply and will be enforced.
4. Whistling and shouting are not acceptable.
5. Failure to abide by proper conduct standards will result in disciplinary action and removal from program.

SUSPENSION by TEACHER: (Ed.Code 48910): A teacher may suspend a student from his/her class for any of the acts enumerated in Section 48900 (Defiance), for a total of two class periods. The teacher shall be required to ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension.

TOBACCO, ALCOHOL AND DRUGS

Stagg High School recognizes that substance abuse is a problem in society which adversely affects the student's ability to achieve to their highest potential.

Consequently, the use of tobacco, alcohol, vapor devices, or any controlled substance by students and adults is prohibited at Stagg. Further, any attire, symbol, or paraphernalia that displays a logo or message relating to tobacco, alcohol or a controlled substance may not be worn on campus or at school related activities.

Minimum consequences for alcohol and controlled substances include counseling interventions and social probation.

Maximum consequences may include out of school suspension and notification to law enforcement officials.

Student's Search and Seizure

School officials may search students and their property when there are reasonable grounds or suspicion that the search may uncover evidence that the student is violating the law or rules of the school. Searches for the location of controlled substances, alcohol, intoxicants of any kind, knives, firearms, explosives, dangerous objects, drug paraphernalia, or matters relating to the health and safety of students and staff and may be regarded as reasonable purposes for inspection by school personnel.

Behavior Guidelines/Student Conduct

CONDUCT CODE VIOLATIONS AND CONSEQUENCES

Suspension and Expulsion:

Violation of the following sections of the California Education Code Section 48900 and 48915 are grounds for either suspension and/or expulsion from the district:

- a. Caused, attempted to cause, or threatened to cause physical injury to another person
- b. Willful use of force/violence on another
- c. Possessed, sold, furnished, or used explosives, dangerous objects, or weapons including knives and firearms
- d. Unlawfully offered, possessed, used, sold, or furnished or been under influence of alcohol or intoxicant of any controlled substance
- e. Attempted to commit robbery or extortion
- f. Sexual harassment that has a negative impact on an individual that creates an intimidating, hostile, or offensive educational environment
- g. Intentional harassment, assault or battery or threat upon any school employee or students
- h. Making terrorist threats against school officials or school property
- i. Brandishing a knife at another person

Violations of the following sections of the California Education Code Section 48900 are ground for Interventions upon the 1st offense. Subsequent offenses will result in either suspension and/or expulsion from the district:

- Attempted or actual damage of school or private property
- Attempted or actual theft of school or private property
- Possessed or used tobacco products
- Committed obscene act, habitual profanity or vulgarity
- Offered or possessed drug paraphernalia
- Disrupted school activities or willfully defied school authorities
- Knowingly received stolen property
- Possession of imitation firearm
- Attempted or committed sexual assault or battery
- Threatened or harassed a witness
- Offered, arranged to sell, or sold SOMA
- Engaged in or attempted to engage in hazing
- Engaged in act of bullying, not limited to means of an electronic act



Students are deemed to be under the jurisdiction of the school in the following circumstances: during, or while going to or coming from school sponsored activities; while on school grounds; going to or coming from school; during lunch, and on or off campus.

Disciplinary actions or interventions may include, but are not limited to, any of the following: student warning, parent conference, referral to counselor, referral to Healthy Start Center, campus beautification, loss of privileges, lunch or afterschool detention, behavior contracts, Student Support Center referral, out of school suspension, expulsions, transfer to an alternative school program, notice to law enforcement agencies.

Student General Information

Daily Bulletin

Announcements are made once per week. Students are encouraged to listen and watch the bulletin to keep up on campus happenings.

Work Permits: All students under the age of 18 must obtain a work permit in order to be employed. Students requesting a permit must be eligible and should see the Work Experience Teacher in the Main Office.

Lost and Found

*Look for items in M-1

Fundraising/Food Sales

*Fundraising involving food sales is permitted only through club membership and must be approved through Associated Student Body and an advisor. There will be four approved events during the school year where food may be sold. Food sales for individual profit is prohibited and subject to reporting to law enforcement.

P.E. UNIFORM and LOCKERS

All students are required to wear athletic shoes while participating in physical education classes. P.E. Students are encouraged to wear P.E. attire when participating in P.E. activities. Appropriate P.E. attire consists of a t-shirt, shorts, or sweatpants, which meet Stagg High's dress code policies. P.E. uniforms are available for purchase.

The District is currently in the process of obtaining locks to check out to students for use during the year. In the event that these locks are not available, students using the P.E. lockers would need to provide their own lock and must provide their P.E. teacher with the combination or an additional key. Stagg High School is not responsible for the cost of locks removed due to the lack of a key or combination.

Student Parking: Designated parking area is the Rosemarie parking lot. Students must possess valid Driver's License, car insurance, and display Stagg HS parking permit. Parking permits may be obtained in M-1.

Quarterly Royal Assemblies

Stagg recognizes when students are achieving academic success or modeling positive behaviors (attendance). If students achieve 3.0 GPA and above the school year, they will be invited to celebrate at the end of the quarter. Qualified students will receive a certificate, join in the rally celebration and have an opportunity to earn the following:

- Gift Cards
- Off campus lunch pass
- Student store items
- Dance passes/athletic game passes
- Ticket to prom
- Stagg T-Shirt or other apparel
- Electronics

RTD BUS PASSES

The purchase of a RTD bus pass is the sole responsibility of all Stagg High School parents and students unless: the student and his/her family resides 3.1 miles or more from the school site. The Stockton Unified School District will determine which students qualify and will be provided such free bus passes and RTD transportation. Students receiving this free transportation need to know this is a privilege that can be revoked for safety or behavioral reasons should said student violate RTD or SUSD policies pertaining to riding buses.

Student General Information

Free or Reduced Lunch

The cafeteria will be opened before school and during lunch. All breakfasts and lunches are provided free of charge. For more information, contact the Stagg High School Main Office. All food purchase requires possession of a valid Stagg High School student I.D. card.

VISITOR POLICY

All visitors to the campus must sign in at the front office and be cleared to receive a visitor's pass. All persons on campus not on official school business will be handled as trespassers and cited by the police. Stagg welcomes parents to visit. Please notify the school one day in advance to allow for teacher notification.

Students are not allowed to bring visitors or siblings or recent graduates on campus during school hours.

Homework Requests

Contact the Counseling Department if your child will be out for 3 or more days to request for homework. All homework will be ready for pick up in the afternoon of the following day in the Career Center.

Uniform Complaint Policy

Any person, including parent or guardian, may file a complaint alleging a violation of law, policy, or regulation governing educational programs. To file a complaint, see our school secretary in the main office for a form and procedures.

TEXTBOOKS

Are the property of Stockton Unified School District and are provided "on loan" to students. Education Code, Section 48904 (b)(1), states that "the parent or guardian of a minor shall be liable to a school district for all property belonging to a school district loaned to a minor." Students are responsible for their textbooks including any damages that occur. Textbooks will be checked out during orientation, on the first day of school, or during a class schedule.

***Textbooks assigned to specific students must NOT be left in classrooms.**

Military Recruiters

Federal legislation requires schools to provide military recruiters a list of contact information for our juniors and seniors every year. This list includes name, address, and phone number and is used by our local recruiters to provide information to our students about career and educational opportunities in the military. You have the right to request that your child's information not be released by Stagg High to military recruiters for contact purposes. Please pick up a form in registration if you do not want military recruiters to contact your child.

Student General Information

Clubs on Campus

We believe that students being involved in activities outside the classroom perform better academically in the classroom. We encourage you to get involved in any of the offered clubs listed below or talk with Mr. Berg or Ms. Lugo about starting up a new club.

Spanish	Christian	Key Club	National Honors Society
Band	Lit Mag	Mesa	GSA
French	PLUS	Drama	AVID Club
Yearbook	Gaming Club	Circle of Friends	Korean Club

*There are many more clubs not listed; See Mr. Berg or a leadership student for details.

Stagg High School Dance Rules

Stagg High School students may attend ASB sponsored Dances but must have in their possession an official Stagg High School Identification (I.D.) and adhere to the following rules:

- 1 Guests must be registered and been approved by the Stagg Administration and have their applications and picture I. D. on file in the ASB Office one week prior to the dance (Guest approved dances: Winter Formal and Prom).
- 2 All guests must be within the ages of 14 through 20 years old on the date of the dance, **NO EXCEPTIONS MADE!**
- 3 Students and guests must follow standards expected of Stagg HS students in their dress, behavior, and dancing.
- 4 No smoking, alcoholic beverages, or drugs are allowed at any school function.
- 5 Guests will not be admitted without a picture I.D., receipt or ticket, and must be accompanied by their Stagg host student.
- 6 All chaperones must be pre-approved and at least 25 years old. Chaperones should also clear the fingerprint and TB test scrutiny required for student contact by the Stockton Unified School District.
- 7 No admission to a dance will be made one hour after the dance has started.
- 8 No re-entry privileges are allowed to any dance. Once a person leaves, they may NOT re-enter the dance.
- 9 No refunds are made; there are no exceptions to this policy.

Social Media and Important Links

- **Stagg High School Website**
 - <https://www.stocktonusd.net/Stagg>
- **Facebook: @aastagghighschool**
 - <https://www.facebook.com/aastagghighschool/notifications/>
- **Instagram: @aastagghigh**
 - <https://www.instagram.com/aastagghigh/>
- **Twitter: @AAStaggHigh**
 - <https://twitter.com/AAStaggHigh>
- **Hero K12 for Parents**
 - <https://access.heropowered.com/parent/login>
- **Hero K12 for Students**
 - <https://access.heropowered.com/student/login>
- **SUSD Parent Resources**
 - <https://www.stocktonusd.net/domain/168>

Important Dates/Calendar

July 24 th , 2019	Freshman Bridge Day
July 25 th , 2019	10 th -12 th Grade Orientations
August 1, 2019	First Day of School
August 5, 2019	Picture Day (ID and Portrait)
August 29, 2019	Title 1 Back-to-School Night
September 2, 2019	Labor Day, No School
September 16, 2019	Picture Day Retake
September 23, 2019	No School/Teacher PD
September 27, 2019	Homecoming Parade/Minimum Day
October 4, 2019	End of 1 st Quarter
October 7 – 11 th , 2019	Fall Break, No School
October 28, 2019	No School/Teacher PD
November 11, 2019	Veterans Day, No School
November 25-29, 2019	Thanksgiving Break, No School
December 20, 2019	End of 1 st Semester
December 23 – January 3, 2020	Winter Break, No School
January 13, 2020	No School, Teacher PD
January 20, 2020	Martin Luther King Jr. Day, No School
February 10, 2020	No School
February 17, 2020	President's Day, No School
March 13, 2020	End of 3 rd Quarter
March 16-20, 2020	Spring Break, No School
April 13, 2020	Vacation Day, No School
May 25, 2020	Memorial Day, No School
May 27, 2020	Graduation
May 26-27, 2020	Finals/Minimum Days

Congratulations to the class of 2020!!

Parents and Students:

Graduation is a special time in life. You will be hearing many things regarding our graduation ceremony over the course of the year. Please make sure to closely read any information that will be sent out or posted on our website. Seniors will have the opportunity to earn extra graduation tickets for the following:

- Owe no bills or fines (necessary to receive diploma)
- No unexcused absences during senior year
- No In-school or out of school suspensions for month of May
- Attending Senior Picnic/Activity and graduation practice

Overall, the behavior of our seniors at the ceremony will indicate that they respect themselves, their parents, and our school. We believe the ceremony should have dignity so that each of us can remember it with PRIDE. Please remember that every parent wants to hear their child's name called out and see them walk across the stage. We look forward to seeing you there.

IMPORTANT SENIOR DATES

September/Oct.	Herff Jones Grad Fair 6pm TBA
November	Cap, Gown, Announcement Orders – Herff Jones
February	1 st Senior Class Meeting
March	2 nd Final Senior Meeting & parent meeting/ Seniors receive Graduation Packet (Contract must be submitted to Mr. Berg prior to graduation)
May 14	Senior Awards Night
May 21-22	Senior Finals
May 26	Senior Picnic/Activity Day – Receive graduation tickets
May 27	Graduation Practice/Graduation

SENIOR YEAR COSTS

The cap, gown, and tassel will be available for loan and must be returned following graduation in order for graduates to receive their diploma. Graduates may purchase their cap, gown, and tassel for \$55.00*.

*Price is subject to change.

Senior Trip	\$ TBD
Pictures	\$14 & up
Prom Tickets	\$70/single/\$95 couple and up (prices may increase based on venue/costs)

Senior Information

Visit the Career Center frequently for upcoming presentations/workshops/field trips and deadline dates.

August

Make sure courses meet graduation requirements and UC/CSU guidelines
Visit colleges you would like to attend
Apply for a Social Security Card - You will need it for college and work
Register for the ACT or SAT
Join clubs/perform community service
Begin researching college scholarship opportunities (see counseling)
Delta College Dual Enrollment Course Start Aug. 26th at Stagg
Attend College Night @ Delta College - TBD
Local Scholarship Application – Gather (3) letters of recommendation
(1 - Outside the Community and 2 - from your Teachers)

September

Finalize college choices
Compose and edit your personal statement for admissions

October

ASVAB Testing (date is pending)
College applications from counseling or online
Financial Aid (FAFSA) applications open
Check qualifications for Educational opportunity program (EOP) information
Attend College Night
Update resumes, applications, letters of recommendations

November

Deadline date for UC/CSU applications
Request transcripts for colleges
Order caps, gowns, and announcements for graduation
Search scholarships and financial aid

December

Obtain and complete Free Application for Federal Student Aid (FAFSA)
Deadline date to submit ‘Local Scholarship Application’

January

Delta College Dual Enrollment Course Starts at Stagg (date is pending)

March

ASVAB Testing (date is pending)